

## The Summer Undergraduate Research Experience (SURE) at Emory University Welcome Lunch

So many questions, in particular for our visiting SURE fellows! Let's break the ice by having SURE mentors and fellows cover some basic questions about what to expect this summer.

- **Lab Safety Training** – Does anybody need radiation training, use of animals in research training, vaccinations? Please discuss.
- **Lab Location** – how will the student get to the lab? Discuss commuting concerns if any.
- **Other relevant locations** -- location of library, animal facilities, access thereof?
- **Lab Contact Information** – Please give your student your lab location (building name, room #), as well as your phone number, lab phone number, etc. to help the student navigate the campus on the first week.
- **General lab expectations** – What will the students work hours be (expected lab arrival and departure times)? What other lab activities will the student attend, for example, lab meetings or departmental seminars? SURE Fellows are expected to work ~40 hour weeks (with time allowed for SURE activities, which amount to approximately 2 – 2.5 hours / week)
- **SURE Fellow Support**
  - a) How will the SURE mentor monitor the student's progress? When will SURE fellow and faculty mentor meet? Does the mentor hold office hours or will meetings take place on a more spontaneous basis? Will the mentor schedule the meeting or should the student take initiative? We advise that SURE fellows and mentors meet and discuss project progress at least every other week.
  - b) Although the SURE fellow will interact with all other lab members, who will be his/her primary supervisor? Who can the SURE fellow go to with questions if the primary supervisor is not available? In particular discuss this if the SURE mentor will be away for more than a few days this summer.
- **SURE Project** – Briefly discuss the SURE fellow's project and specifically, what the SURE fellow will be doing over the next two weeks.
- **Pet Peeves** – We all have them! From tardiness to discordant music tastes, little things can make a big difference. Mentors, students: please discuss any work environment preferences that are relevant.